

## Legacy Heritage Fellowships Guidelines for Israeli Applicants

Please carefully review these guidelines regarding eligibility, selection criteria and the application process. If you have any questions, submit them to the program director, Muriel Shuchatowitz at [mshuchatowitz@lhfl.net](mailto:mshuchatowitz@lhfl.net).

1. The Legacy Heritage Fellowship Program (“**LHFP**”) is funded and maintained by Legacy Heritage Programming, LLC, a subsidiary of Legacy Heritage Fund Limited, a private charitable foundation. Legacy Heritage Fellowships are awarded to recent university graduates in Israel, the United States and countries of Western Europe, who wish to explore careers in international relations and/or Israeli public service (both at the governmental and NGO levels). The purpose of the fellowship is to facilitate the placement of recipients in a governmental agency or NGO (“**Placement Agency/ies**”) involved with issues of concern to the State of Israel, for up to one year, in each case under the supervision of a personally assigned mentor, so as to enable them to observe and participate in the activities of the Placement Agency so as to encourage them to choose careers in the public or not-for-profit sector. Additional components of the program are described in Professional Components (“**Components**”).

2. Eligibility is limited to candidates who are citizens of the country in which they wish to undertake the activities of the fellowship and have completed at least a BA degree within up to five years of the date of receipt of the application. Preference will generally be given to candidates with advanced academic or professional degrees. Selection criteria relevant to the choice of fellows include past academic performance, areas of study and prior employment or other activities which demonstrate significant commitment to public service. No consideration is given to religion or racial or national origin and all persons who are interested in the LHFP and its objectives and believe that they meet its selection criteria, are encouraged to apply. The selection of fellows is made by the staff of the LHFP. Acceptance of a fellow to a placement is at the sole discretion of the Placement Agency. Award of a fellowship is conditional on successful placement of the fellow.

3. Fellowships are awarded for up to one year. In addition to fulfilling the conditions of the placement, fellows are expected to fully participate in each of the Components.

4. All placements in Israeli government offices will be for a period of ten months and will be made in coordination with and are subject to the prior approval of the Israeli Civil Service Commission (*Netzivut Sherut HaMedina*). Such placements may be made, by way of example, in the following offices: Prime Minister’s Office; President’s Office; Foreign Ministry; Finance Ministry – International Department; Justice Ministry; Transportation Ministry – International Division; Tourism Ministry; Ministry of Science & Technology. Consideration will be given to other interested government offices.

5. The fellowship will provide an annual grant generally comparable to that offered by similar grant programs. The precise amount of each grant will be set by LHFP based on the location of the selected Placement Agency and the educational credentials and prior experience of the individual fellow. In addition, the LHFP will cover the travel and lodging expenses associated with the Seminars as described in Program Components.

6. Application forms may be downloaded from the LHFP website which is [www.legacyheritage.org](http://www.legacyheritage.org) and must be submitted, not later than February 5, 2010 and together with the applicant's CV, three letters of reference, four passport sized photos and a university transcript, as follows:

Legacy Heritage Fellowship Program  
55 East 59<sup>th</sup> Street, 20<sup>th</sup> Floor  
New York, NY 10022  
Attention: Muriel Shuchatowitz, Program Director

Selected candidates will be invited for in-person or telephone interviews from mid-February to April and those selected to receive a fellowship will be notified by May 15, 2010.

Upon acceptance of the terms of the fellowship, fellows and LHFP staff will discuss different placement possibilities, stipends and other details of the program including specific commitments expected from the Fellows during and following the Fellowship year. LHFP will thereupon schedule interviews with potential Placement Agencies, whether suggested by LHFP or the fellows.

Fellowship applications and associated documents will be regarded as confidential and disclosed only to government agencies and NGOs interested in potential placements, with the consent of the fellow.